

# **ADDENDUM #1**

## **QUESTIONS AND ANSWERS**

### **AND MEETING MINUTES**

- \* INTRODUCTION
  - o A round table of introductions was conducted. In attendance:
    - Fireworks Extravaganza, Brian Hollenback
    - Fantastic Fireworks, Inc., Donna Coster, Larry Beard
    - (Called in) Volt Live, Sigmund Rosen
    - For the City: Carolyn Crosby, Jennie Cottrell, Jenna Ashman, Denise Kayser, Dorothy Winder, Lauren Neal, Shellie Williams
  
- \* EVENT OVERVIEW
  - o The event was described as included in the RFP.
  
- \* SHOW OVERVIEW AND EXPECTATIONS
  - o The desired fireworks show was described as included in the RFP.
  
- \* FIRE MARSHAL EXPECTATIONS
  - o The City of Gaithersburg employs a Fire Marshal. His role and involvement were described and are outlined in the RFP.
  
- \* REVIEW MAPS
  - o A site map of the event and a map of the viewing areas were included in the event overview presentation.
  
- \* BIDDER QUESTIONS
  - o How much is the budget for this show? – Answer: The budget for the past three years has been \$28,500, which is available public information on the City of Gaithersburg website.
  - o Is there a specific firework you want to see? Answer: We want to keep the show varied, new and current with trends. Computerized firing is desired, but is not a requirement. A waterfall firework was mentioned as a favorite. As stated in the RFP, no groundworks are desired.