



AMENDMENT #1
REQUEST FOR PROPOSALS
No. 2019-012

Effective: March 14, 2019

Project: Robertson Park Field #3 Upgrade

Issued By: Kevin Eppers, Project Manager
City of Gaithersburg
Department of Public Works
800 Rabbitt Road
Gaithersburg, Maryland 20878

This Amendment is incorporated into and made part of the Request for Proposals described above, dated February 22, 2019

The purpose of this Amendment is to clarify the requirements for the concrete bleacher pad. The Solicitation is hereby amended as follows:

1. Paragraph G. of Section 8.3, Synthetic Turf Field Requirements, of the Solicitation is hereby amended such that it is restated in its entirety to now read as follows:

The bleacher pad shall be approximately forty-four (44) feet in length, eighteen (18) feet in width, and shall be a minimum of five (5) inches thick. The exact location shall be determined during the design phase. Contractor shall design the concrete bleacher pad to withstand the maximum occupancy load limit of the bleachers. Design shall include at a minimum the following specifications; structural reinforcement, compacted sub-base, slope level for water runoff, anchoring method for bleachers.

2. Section 8.2, General Requirements, of the Solicitation is hereby amended such that it is restated in its entirety to now read as follows:

A. The Contractor shall be experienced in the installation of synthetic turf fields and shall be staffed with competent employees skilled in this specific work.

- B. *The turf provider shall be a legally authorized distributor of the synthetic turf system and must retain the rights for installation in the U.S.*
- C. *The Contractor shall adhere to all City codes adopted by the Mayor and City Council, as applicable. <http://www.gaithersburgmd.gov/government/city-code>*
- D. *Perform site reconnaissance to identify and verify existing site features and conditions. This process shall involve a topographical and geographical survey. Locate all public and private utilities, underground features, and electrical wires. A detailed plan to re-route any and all electrical wires from beneath the synthetic turf field area. (To reduce negative impact on future improvements to the park)*
- E. *Measures shall be taken to protect the existing paved areas during construction. Any damage to the existing paving or any other site feature that is to remain will be repaired or replaced at the expense of the Contractor.*
- F. *Construction Entrance Plan: The Contractor shall be responsible for installing a safe and clearly defined/marked construction entrance for the duration of the project and shall ensure that all pedestrian and road traffic is considered. A detailed plan shall be submitted to the City's Project Manager for review/approval.*
- G. *Traffic Control Plan: The Contractor shall be responsible for complying with all local and state laws and regulations regarding the procedures for temporary traffic control. Referencing the Manual on Uniform Traffic Control Devices for Streets and Highways (§25-104). A detailed plan shall be submitted to the City's Project Manager for review/approval.*
- H. *The Contractor shall be responsible for any and all Federal, State, and Local codes and regulations/laws regarding land disturbance, sediment control, and stormwater management. The Contractor shall adhere to Chapter 8 of the Code of the City of Gaithersburg, as applicable.*
 - I. *On behalf of the City, Contractor will prepare any and all necessary permits including the Notice of Intent (NOI) application for signature by the City. After NOI is signed by the City, forward the application to Maryland Department of the Environment for processing. (Note: the NOI processing time is around 60 days and the City will serve as the applicant)*
 - II. *Preparation of a plan detailing the grading, drainage, and erosion control that will show the proposed underdrain system and their respective outfalls or connections to the existing storm drain system, existing and proposed contours (or spot elevations), existing and proposed site features, and the irrigation system. The plan shall include the required erosion and sediment control measures and devices, limits of disturbance, access routes from Rabbitt Road, and temporary stockpiles (exact locations to be determined).*
 - 1. *This may include email communication and meetings, including a site visit with Public Works Storm Water Management Staff.*
- I. *Delivery, Storage, and Protection*
 - I. *Products and materials shall be delivered and stored on-site in a wrapped/boxed condition and shall be stored under cover and elevated above*

grade.

II. The Contractors equipment shall be stored in a safe manner and locked/secured.

- J. Quality Assurance/Quality Control Procedures: The Contractor shall submit to the City's Project Manager a QA/QC program. The QA/QC program shall ensure coordination between all phases of the project. The Quality Plan shall be submitted to the City's Project Manager for review/approval or revision.*
- K. Construction Supervision: The Contractor shall have a highly qualified Superintendent on site at all times during any and all activities. The Superintendent shall have a minimum of eight (8) years of experience as a construction Superintendent and be knowledgeable in all aspects of construction and field turf activities.*
- L. Job Site: Maintain job site cleanliness at all times. Trash and debris shall be picked up daily around the entire job site. All materials and equipment stored on site shall be kept clean and shall not contain any loose trash or debris that can get blown and carried off of the job site. If any trash or debris from the work activities is found outside of the job site area, the Contractor shall be responsible for collecting said trash or debris.*
- M. Temporary Sanitary Facilities: Provide sanitary facilities for the use of all persons employed, and/or performing business, on the project. This shall include all sub-contractors, delivery personnel, inspectors, etc. Sanitary facilities shall be provided in sufficient numbers for the personnel working on the job site. The said temporary facilities shall be located in a manner to be screened from public observation and not accessible by the public. The facilities shall be cleaned on a daily basis and emptied as necessary. At project completion, the temporary sanitary facilities shall be removed and disposed of in a satisfactory manner. *The Contractor shall be fully responsible for all costs incurred including, but not limited to; delivery, cleaning, waste removal, damage, etc.**
- N. Photography and Video Documentation*

The Contractor shall be responsible for submitting photography and video documentation, as per the details below.

- I. Photography – The Contractor shall provide high resolution photo documentation of the project via electronic format (JPEG's and HD Video) on a flash drive/s or compact disc/s, which must be capable of payback and editing. Each photo file is intended to be less than 2 MB, unless a larger file is necessary for optical viewing performance. Photography documentation shall include pre-existing conditions before commencing work, daily progress during all phases of construction and installation, conflicts and issues, and final site and product showing all completed work.*

II. Video Documentation

Video – The Contractor shall provide high resolution (1080P/60fps) video documentation of the maintenance procedures for the synthetic turf field system. Said video shall clearly show all operations necessary for utilizing all equipment and performing general maintenance. Video shall be shot in no less than 1920 X 1080 pixels and 60 frames per second. Video shall be conducted of the training session for City employees for future use.

III. This documentation shall be organized on the flash drive/s or compact disc/s with the

following folder classifications:

- a. Pre-Existing Site Conditions Phase*
- b. Construction Phase*
- c. Installation Phase*
- d. Operational and Maintenance Training Session*

O. Address any and all concerns raised by the City.

~ END OF AMENDMENT ~