



Memorandum

To: Residents Living in the Vicinity of the Arts Barn

From: McNeal Brown

Date: July 12, 2019

Subject: **Arts Barn Summer Construction Projects**

The City will conduct three (3) construction/renovation projects at the Arts Barn this summer. We will be completing some exterior brick repointing, a roof replacement and a HVAC replacement between August 5th and September 13th. The projects have all been awarded and the contractors have begun their pre-construction preparations. The contractors: Old World Stone, LLC; Central Roofing, Siding and Windows Co. and Fresh Air Concepts, LLC are scheduled to begin demolition on or about August 5, 2019. There will be some moderate construction noise connected with this work. The total duration of the project is expected to be approximately six (6) weeks and is weather dependent. Our goals for the projects will be to have them all substantially completed on or before September 13, 2019. However, there may be some residual tasks that will need to be completed after that date.

The Contractor's work schedules will be Monday through Friday (excluding holidays) from 7:00AM until 5:00PM. If necessary, the Contractor may request approval to work on weekends between the hours of 9:00AM and 5:00PM. Weekend work may only be performed with written authorization from me, and a valid reason for such work must be given. The areas of disturbance will be limited to the Arts Barn's roof, brick fascia, external mechanical room and interior. The Contractors will remove any construction related trash and debris daily.

We will do our absolute best to be good neighbors and limit any inconveniences. If you have any questions or concerns at any time during the project, please do not hesitate to contact me. My contact information is below:

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Thank you in advance for your cooperation and understanding.

CC: Michael Johnson, Director of Public Works & Engineering
Ron Kaczmarek, Public Works Facilities & Capital Projects Division Chief
Michelle Potter, Director of Parks Recreation and Culture
Shellie Williams, Community Facility Manager

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