



2026 SUMMER VOLUNTEER PROGRAM INFORMATION

Information on Summer Volunteer Positions

All summer volunteers are expected to maintain a positive, encouraging, and motivating attitude towards campers, staff members and program activities.

VOLUNTEER POSITIONS

Counselors-in-Training (CITs): The primary duty of a CIT is to assist our camp counselors with the overall supervision of an assigned group of campers to ensure their safety. CITs are also responsible for planning, organizing and actively participating in a variety of fun camp activities including sports, games, arts & crafts, and special events with their program participants. CITs have the possibility to be assigned to work one-on-one with a camper with special needs as an Inclusion CIT.

TRAINING CLINIC

CIT Training Clinic: The CIT Training Clinic is a one-session leadership training program that provides participants with formal training in a simulated camp setting. Participants will engage in exciting team-building activities, interactive workshops, and hands-on experiences.

ALL CITs MUST COMPLETE A CIT TRAINING CLINIC BEFORE THEIR FIRST DAY OF WORK.

APPLICANT REQUIREMENTS

Applicants must be at least 14 years old or entering 9th grade in the fall of 2026 to be considered for a volunteer position. Volunteers will only be placed at middle school sites if they are at least 16 years old or have completed 10th grade. All selected applicants must be able to commit to an entire session and **MUST** attend a mandatory CIT Training Clinic.

COMPLETING THE APPLICATION

If you are interested in applying for a volunteer position, please fill out the attached application and return it to the Activity Center (506 S. Frederick Ave.) or email it to giankarlo.vera@gaitthersburgmd.gov. Submission of this application does not guarantee a position in the program. Please **do not submit payment** with the application at this time. **Candidates will be contacted directly** by email or phone after receipt of a completed application to schedule an interview. Interviews are conducted in a group format and are approximately two hours.

VOLUNTEER PLACEMENTS

Candidates are given the opportunity to indicate their preferred camp site location and session on the application and during the interview process. Although these preferences are taken into account when assigning volunteers, please note that volunteer placements are based primarily on the programming needs of each camp site. All applicants will be notified at the end of April about whether or not they have received a position, including their camp and session assignment.

TIMELINE FOR APPLICATION PROCESS

Mid-January	Begin Accepting Volunteer Applications
March	Group Interviews for Volunteer Positions (<i>dates/times vary</i>)
Friday, March 20	Deadline to Submit All Volunteer Applications
Late-April	Volunteer Assignments and Registration Forms Emailed
Friday, May 15	Volunteer Registration and Final Payment Deadline
Tuesday, June 4 (Option 1)	**CIT Training Clinic Session** - at the Activity Center at Bohrer Park
Saturday, June 6 (Option 2)	**CIT Training Clinic Session** - at Robertson Park Youth Center

****ALL VOLUNTEERS MUST COMPLETE ONE SESSION OF THE CIT TRAINING CLINIC BEFORE THEY BEGIN THEIR CIT SESSION****

QUESTIONS?

Please contact Giankarlo Vera, Program Supervisor, at **240-805-1502** or giankarlo.vera@gaitthersburgmd.gov with any questions regarding the summer volunteer programs.

SESSION DATES

Volunteers must commit to an entire session. Partial sessions are not permitted.

<u>SESSIONS</u>	<u>DATES</u>	<u>RESIDENT FEE*</u>	<u>NON-RESIDENT FEE*</u>
CIT Training Session (Option 1)	June 4 (4pm-8pm)	FREE	FREE
CIT Training Session (Option 2)	June 6 (9am-1pm)	FREE	FREE
Session 1	June 22 – June 26	\$50	\$55
Session 2 (Four Days)	June 29 – July 2 (no camp on July 3)	\$40	\$44
Session 3	July 6 – July 10	\$50	\$55
Session 4	July 13 – July 17	\$50	\$55
Session 5	July 20 – July 24	\$50	\$55
Session 6	July 27 – July 31	\$50	\$55
Session 7	August 3 – August 7	\$50	\$55
<u>ELO SESSIONS</u>	<u>DATES</u>	<u>RESIDENT FEE*</u>	<u>NON-RESIDENT FEE*</u>
ELO Session 1 (Four Days)	July 6 – July 9	\$40	\$44
ELO Session 2 (Four Days)	July 13 – July 16	\$40	\$44
ELO Session 3 (Four Days)	July 20 – July 23	\$40	\$44
ELO Session 4 (Four Days)	July 27 – July 30	\$40	\$44

Note: Dates are subject to change.
***Payment due only if applicant is selected**

CAMP SITE LOCATIONS

Applicants must be available to volunteer for the specified program hours at each site to be considered for a position. Volunteers are generally scheduled from 8:00 am - 4:00 pm at the all-day site locations, although there is some flexibility in exact arrival and departure times based on individual transportation needs. Volunteers are responsible for their own transportation to and from camp sites.

Elementary Camps (locations subject to change)

Ages: 5-10

Hours: 7:30am – 5:30pm

Camp Discovery	Location: Rachel Carson Elementary School (Ages 5-10)
Camp Imagination	Location: Lakelands Park Middle School (Ages 6-10)
Camp Quest	Location: Diamond Elementary School (Ages 5-10)
Camp Rainbow I	Location: Activity Center at Bohrer Park (Ages 5-7)
Camp Rainbow II	Location: Activity Center at Bohrer Park (Ages 8-10)
Camp Kazoo	Location: Robertson Park Youth Center (Ages 6-10; only one session – August 3 to August 7)

Extended Learning Opportunity (ELO) - Elementary Camps (locations subject to change)

Ages: 6-10

Hours: 2:15pm – 5:30pm (four days per week)

ELO at BSES	Location: Brown Station Elementary School
ELO at SHES	Location: Summit Hall Elementary School
ELO at GES	Location: Gaithersburg Elementary School
ELO at HTES	Location: Harriet Tubman Elementary School



CIT TRAINING CLINIC

The CIT Training Clinic is a one-session leadership program that provides teen participants with a unique combination of formal classroom leadership training and hands-on, practical job experience in the summer camp setting. Throughout the clinic, participants will engage in exciting team-building activities, interactive workshops and hands-on experiences in a fun, social and educational environment. Instruction will focus on the fundamental areas of leadership as they relate to the fields of camps and aquatics, including communication, injury and accident prevention, conflict resolution, water safety preparedness, activity planning and teamwork. After successful completion of the CIT Training Clinic, the Counselors-in-Training (CITs) will report to the City campsite they were assigned and showcase their newly acquired leadership skills.

PARTICIPANTS WHO ARE OFFERED THE CIT POSITION WILL HAVE TO ATTEND ONE OF THE SESSIONS BELOW

DATE: Option 1 – Thursday, June 4

LOCATION: Activity Center at Bohrer Park

HOURS: 4:00 pm – 8:00 pm

DATE: Option 2 – Saturday, June 6

LOCATION: Robertson Park Youth Center

HOURS: 9:00 am – 1:00 pm

TRAINING FEE: FREE – ALL VOLUNTEERS MUST ATTEND

Clinic Highlights

- ❖ Innovative classroom curriculum
- ❖ Hands-on practical job experience
- ❖ Resume building for the future
- ❖ Experience in child development

Following successful completion of the CIT Training Clinic, participants will be assigned to CIT positions at select camp sites located throughout the City.

QUESTIONS?

Please contact Giancarlo Vera, Program Supervisor, at **240-805-1502** or giancarlo.vera@gaithersburgmd.gov with any questions regarding the summer volunteer programs.

[See Next Page for Application](#)



APPLICATION FOR 2026 SUMMER VOLUNTEER PROGRAMS

Counselors-in-Training (CIT)

APPLICANT INFORMATION

Applicant's First Name: _____ **Applicant's Last Name:** _____

DOB ____/____/____ Age ____ School (Fall 2026) _____ Grade (Fall 2026) _____

Address _____ Apt # _____

City/State/Zip _____ City Resident _____
Nonresident _____

Parent's Cell Number _____ Applicant's Cell Number: _____

Applicant's Email Address: _____

Parent/Guardian Email Address _____

Parent/Guardian 1 Name _____ Parent/Guardian 2 Name _____

PLEASE INDICATE YOUR PREFERRED CAMP SITE LOCATIONS (PLEASE PICK 3 DIFFERENT LOCATIONS).

1st Camp Site Choice _____ 2nd Camp Site Choice _____ 3rd Site Choice _____

PLEASE CHECK THE BOX NEXT TO THE SESSIONS YOU ARE AVAILABLE TO VOLUNTEER.

Session 1: June 22 – June 26	<input type="checkbox"/>	Session 2: June 29 – July 2	<input type="checkbox"/>
Session 3: July 6 – July 10	<input type="checkbox"/>	Session 4: July 13 – July 17	<input type="checkbox"/>
Session 5: July 20 – July 24	<input type="checkbox"/>	Session 6: July 27 – July 31	<input type="checkbox"/>
Session 7: August 3 – August 7	<input type="checkbox"/>		

PLEASE DESCRIBE YOURSELF.

1. Why do you want to volunteer for Gaithersburg Camps? _____

2. Previous Volunteer Experience: _____

3. Certificates of Achievement and/or School/Community Honors: _____

4. Previous Paid Experience (includes babysitting, lawn work, odd jobs, etc.): _____

5. Previous Camp Experience as a participant or volunteer: _____

6. Interests and Hobbies: _____

7. My experiences last summer included: _____

8. Memberships or Participation in Clubs, Organizations and/or Sports Teams: _____

Thank you for your interest in the CIT volunteer program! Before submitting your application, please indicate which interview date you would like (rank your top 3). All interviews will take place at the Activity Center (506 S. Frederick Ave, Gaithersburg, MD 20877). Interviews will take place on the following dates:

____ Tuesday, February 24 - 5:30 pm - 7:00 pm

____ Thursday, March 5 - 5:30 pm - 7:00 pm

____ Wednesday, March 11 - 5:30 pm - 7:00 pm

____ Monday, March 16 - 5:30 pm - 7:00 pm

____ Tuesday, March 24 - 5:30 pm - 7:00 pm

____ Wednesday, April 8 - 5:30 pm - 7:00 pm

The City of Gaithersburg is committed to making reasonable accommodations as required by the Americans with Disabilities Act. Requests must be made no later than May 15, 2026. Please indicate what accommodations are needed.

REQUIRED PARENT APPROVAL

PARENT SIGNATURE FOR VOLUNTEER APPLICATION SUBMISSION AND INTERVIEW PROCESS

Print Parent/Legal Guardian Name

Parent/Legal Guardian Signature

Please return completed applications via email or in person to:

In Person: Activity Center at Bohrer Park • 506 S Frederick Avenue • Gaithersburg, MD 20877

Email: summercamps@gaithersburgmd.gov

Further Questions? Call 301-258-6350