



Department of Finance and Administration  
Procurement Division

## **AMENDMENT #1**

### **RFP2026-018**

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**Effective:** February 24, 2026

**Solicitation Title:** Replacement Time and Attendance, Human Resources, and Payroll System

**Issued By:** City of Gaithersburg  
Procurement Division  
31 South Summit Avenue  
Gaithersburg, Maryland 20877

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This Amendment is incorporated into and made part of the above named Request for Proposal ("Solicitation"). Except as amended herein all terms and conditions of the Solicitation remain unchanged and in full force and effect. The purpose of this Amendment is to change the solicitation schedule outlined in section 3.1.

The solicitation is amended as follows:

Section 3.1, E, **Submission Deadline** is replaced in its entirety with the following:

Submission Deadline: **February 27, 2026 3:00PM**

**~ END OF AMENDMENT ~**