



ADDENDUM #1

**REQUEST FOR PROPOSAL (RFP)
NO. 2026-026**

Effective: March 17, 2026
Solicitation Title: Generator Replacement at Bohrer Activity Center and
Department of Public Works
Issued By: City of Gaithersburg
Procurement Division
31 S Summit Avenue
Gaithersburg, Maryland 20877

The purpose of this Addendum is to publish the questions received regarding this solicitation and the associated responses. This Addendum is incorporated into and made part of the above-named Request for Proposals. Except as amended herein, the terms and conditions remain in full force and effect. The City is not responsible for the content of the questions and has provided the most comprehensive answers based on the interpretation of the questions.

Below are the questions received and the City's response:

- Q.1.** Will there be a job walk for each location?
- A.** As per the solicitation schedule noted in section 3.1 of RFP 2026-026 a pre-submission meeting was scheduled and provided access to jobsites to review existing conditions.
- Q.2.** Can Blue Star Generators be considered as a suitable Manufacturer for replacement Generators?
- A.** No, the City will only accept generator manufacturer noted in the solicitation documents.
- Q.3.** It was mentioned at the site visit that all permits will be free of charge. Is there any identifying information needed to waive the fee for these permits? If so, please provide.
- A.** All City permit fees will be waived and the waiver process is handled internally by City staff.

Q.4. In general, is the Contractor responsible for fuel costs associated with initial start-up and testing of the new generators?

A. Yes. As noted in the solicitation, the Contractor is also responsible for topping off fuel tanks as part of final completion of the project.

Q.5. Confirm that existing generators shall be delivered to public works facility.

A. Yes, City will identify a location in the lower level parking lot to deliver the existing generators.

Q.6. Confirm that all fuel in existing generators shall be pumped out, delivered to public works facility, and pumped into existing tanks.

A. Yes.

Q.7. **2.5 Contract Period:** P.W. Project duration - we anticipate a preconstruction kickoff duration of 40 calendar days, a submittal lead time of 70 days, a period of 7 calendar days for submittal review and response (per 013323 1.10 D), another 21 calendar days for possible resubmission, and a lead time of 224 calendar days for major equipment lead times. This is a total of 362 calendar days and leaves just 98 calendar days to perform on the work. This may not be enough time to reasonably perform. May the contract period be extended by an additional 100 calendar days?

A. Based on your proposed schedule and durations for tasks, 98 days for onsite tasks for Public Works generator replacement is sufficient. Section 2.5 of the solicitation clarifies negotiation of contract duration allowed for equipment lead times only. Also, please review your submittal lead times.

Q.8. Confirm that all new generator tanks shall be handed over with a full tank of fuel, at contractor's expense?

A. Yes. Review response to question 4.

Q9. 4.1(B) Technical Requirements- Are we permitted to work with a subcontractor with whom we have not previously engaged, granted we have reviewed their pertinent past work experience, their safety record, bonding capacity, current workload, and other capabilities?

A. It's the contractor's responsibility to confirm all their subcontractors are qualified to perform the work and manage their onsite work to conform to the contract requirements. If the prime contractor never worked with a proposed subcontractor, the City would ask Contractor to prepare a subcontractor's management plan, which includes but not limited to, work coordination, communication, QA/QC, Safety, etc. plans.

Q.10. Please confirm that bid validity shall be for 180 calendar days. Is this able to be negotiated to 60 days? Manufacturers have been unwilling to commit to this long time which leaves the Contractor to speculate on the correct price amidst market volatility, tariffs, etc.

A. 180 calendar days is a standard duration for all City projects that can't be changed. It's City's intent to complete the contractor selection process and issue a notice of intent to award within 60 days.

Q.11. Please confirm that the cost for the required 100% performance and payment bonds shall be borne by the contractor and shall not be separately reimbursed outside of the submitted costs to complete the work?

A. Yes, the cost for P&P shall be included in the contractor's proposal and it's part of the general requirements (CSI, DIV # 01 00 00) lien item.

Q.12. Are there any scale wage determinations on this project?

A. No.

~ END OF ADDENDUM~