



Department of Finance and Administration  
Procurement Division

## AMENDMENT #1

### RFP2026-024

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**Effective:** March 17, 2026

**Solicitation Title:** IT Policy Assessment and Development

**Issued By:** City of Gaithersburg  
Procurement Division  
31 South Summit Avenue  
Gaithersburg, Maryland 20877

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This Amendment is incorporated into and made part of the above named Request for Proposal (“Solicitation”). Except as amended herein all terms and conditions of the Solicitation shall remain unchanged and in full force and effect. The purpose of this Amendment is to change the solicitation schedule as outlined in section 3.1.

The solicitation is amended as follows:

**1. Section 3.1, D and E are replaced in its entirety with:**

<b>D.</b>	<b>Q&amp;A Addendum Issued:</b>	<b>March 23, 2026</b>	<b>by 5:00 PM</b>
<b>E.</b>	<b>Submission Deadline:</b>	<b>March 31, 2026</b>	<b>by 5:00 PM</b>

~ END OF AMENDMENT ~