



Department of Finance and Administration
Procurement Division

AMENDMENT #1

RFP2026-034

Effective: May 4, 2026

Solicitation Title: Activity Center Office Space Renovation

Issued By: City of Gaithersburg
Procurement Division
31 South Summit Avenue
Gaithersburg, Maryland 20877

This Amendment is incorporated into and made part of the above-named Request for Proposal (“Solicitation”). Except as amended herein all terms and conditions of the Solicitation shall remain unchanged and in full force and effect. The purpose of this Amendment is to revise minimum requirement of 50% work completed by the contractor staff outlined in Section 2.4, I.

The solicitation is amended as follows:

1. Section 2.4, I, replaced in its entirety with:

- I.** The Offeror shall be the prime contractor and able to perform a minimum of 30% of the work noted in this solicitation using their own staff.

~ END OF AMENDMENT ~